

North Allegheny Orchestra Parents Association Meeting

Wednesday, September 14, 2011

6:45 pm – NASH Orchestra Room

Welcome and Introductions

President Carolyn Goodman called the meeting to order at 6:51 pm. There were 56 people in attendance.

Carolyn presented the purpose and functions of NAOPA and then introduced the officers.

Treasurer's Report

Kelly Miller presented the report. The organization has a cash balance of \$19,732 and an available balance of \$9,669. The bulk of the \$10,063 in committed funds is in student fundraising fund.

Committee Reports

- **Uniform** – Linda Cardimen announced the uniform fittings will be held Monday, Sept. 26 from 6-8 for the girls and Wednesday, Sept. 28 for boys from 6-8. Linda requested two more volunteers for the girls fitting and four volunteers for the boys. Orchestra Director Sarah Lavelle explained why we have uniforms and the process for handing out the uniforms. All returning students who need to exchange their uniforms for a different size should come on Monday.
- **Chaperone Coordinator** – Cathy Goehring explained the need for chaperones and the process for signing up. She will be sending an email soon to request chaperones.
- **Fundraising** – Carolyn advised that fundraising information will be coming home in the next week or so. She briefly reviewed the fundraising options. Coordinators are needed for the Pie and Greens fundraising.
- **Trip Chaperone Coordinator** – Carolyn introduced Denise Dunbar, the coordinator. Sarah explained the process for becoming a chaperone for the trip.

Orchestra Director's Report

Review of 2011 Planned Activities

- **Strolling** - Sarah reviewed the way Strolling groups are organized, noting that freshmen do not begin strolling until December.
- **PMEA** – Sarah explained the process of forming and hosting the PMEA Honors festival. It will be held November 12-13, with rehearsals on Saturday and the concert on Sunday at Carson Middle School.

- **2012 Disney Trip** – The trip will be held March 28-April 1, 2012. Sarah reviewed the details for the trip to Walt Disney World. For cost purposes, the flights will originate in and return to Cleveland. There will be multiple flights. There will be one performance at the competition festival. Part of the trip will include an experience of recording music for a simulated Disney movie soundtrack.
There are two trip meetings, September 24 and 27. The trip cost will be about \$1,350 per student. Payments will be made online instead of directly to NAOPA.

Old Business

- **501c3** - Because of the impact it will have on individual student fundraising, the organization has decided to hold off on pursuing 501c3 status at this time.

New Business

- **PMEA Chaperone Needs** – Carolyn announced that we will need chaperones on Saturday. We will also need people to help with the lunch orders. Sunday we will need help with lunch setup, decorations, and CD/Ticket sales.

The meeting was adjourned at 7:40 pm.

Submitted by Matt Howell

Minutes of North Allegheny Orchestra Parents Association Meeting

Wednesday, October 20, 2011

6:45 – NASH Orchestra Room

Welcome

President Carolyn Goodman called the meeting to order.

Committee Reports

- **Uniforms** – Additional dresses have been ordered, but have not arrived yet. If there is an issue with a uniform, please contact Linda Cardimen. Kathleen Petrosky is making the headbands for the Strolling Strings. Please contact her if you are willing to help.
- **Chaperone** – There has been a good response for all Strolling Strings events so far. Mrs. Lavelle has posted the chaperone instructions on the website.
- **Fundraising**
 - **Greens/Poinsettias** – This sale has been completed. The order will be placed next week. The greens will be delivered around December 2, 2011 at NAI. Parents are asked to help sort the greens the evening before pick up.
 - **Joe Corbi and Pies** – This fundraiser has begun and will continue until Friday, October 28. The forms are due November 4, 2011. The food will be delivered on November 19 at 7:30 am. Please consider helping sort the food on November 19 prior to distribution.
 - **Ads** – The ad sale starts on Monday, October 24. All the necessary forms are available on the NAOPA website.
 - **Pierogies** – The pierogi sale will take place in January.
 - A committee is being formed to consider new fundraising options. Carolyn requested that the NAOPA members consider serving on the committee. One option is Giant Eagle gift cards. Giant Eagle would sell NAOPA \$5,000 worth of gift cards at a 5% discount.

Treasurer's Report

Kelly Miller reported that all fundraising money which had been collected during the 2010-2011 school year has been credited to the accounts of the students who are going on the trip this spring. Some money was left in the account by students who graduated in 2011 and by some students who are not going on the trip in 2012. This money was considered forfeited and was deposited into NAOPA's miscellaneous account.

Fundraising money will be credited to individual accounts upon receipt of the products and emails sent detailing the amount raised by each individual student.

Since the last NAOPA meeting, \$1,325 was received for Strolling Strings events and the \$216 of fundraising money forfeited by the students not attending the trip was placed into the miscellaneous account. A total of \$1,541 was received into the account. \$6,381 was paid out for the spring orchestra

trip, \$250 was paid to reserve the room for the spring banquet and \$1,888 was paid for new uniforms, totaling \$8,519 paid out during October 2011. NAOPA currently has a cash balance of \$14,746.

Orchestra Director's Report

- **2011 Orchestra Trip Update** – Mrs. Lavelle is checking into renting a truck to carry the orchestra instruments to Florida in order to save money. Volunteers have been selected to research the costs involved.
- **PMEA Update** – Everything for the November 12 and 13th event is moving forward. Susan Neff, chaperone coordinator for the event, will contact those who volunteered.
- **Trip Chaperone Coordinator** – A trip Chaperone coordinator is needed. If someone who is planning on going on the trip is willing to be the coordinator, please contact Carolyn Goodman. Anyone interested in being a chaperone should register on the trip website.

Nominating Committee

Volunteers are needed to solicit nominations for next year's elections of officers.

Bylaw updates

An attorney is needed to make changes to the NAOPA bylaws. Students will be allowed to transfer fundraising money between music programs only.

The meeting was adjourned at 7:30 pm.

Submitted by Karen Howell

Minutes of North Allegheny Orchestra Parents Association Meeting
Wednesday, April 18, 2012
6:45 – NASH Orchestra Room

Welcome

President Carolyn Goodman called the meeting to order.

Committee Reports

- Uniforms – uniform collection process for Seniors will be communicated shortly. We will need a new Uniform coordinator for 2012-2013. Please let us know if you can volunteer.
- Fundraising – a committee meeting will be scheduled to determine fundraising for next year. Di Cebulski/Carolyn Goodman will coordinate, as soon as we understand the impacts of 501c3. Any changes to Ads for the spring concert need to be given to Julie Krassenstein by April 27.

Treasurer's Report

Kelly Miller provided an update on the organization funds status.

Orchestra Director Updates

1. Sarah Lavelle requested funds to pay for bus transportation for the NASH Chamber Orchestra to a workshop with Manfred Honeck on May 7, 2012. Estimated expenditure is \$200. The funds were approved by vote.
2. Sarah Lavelle has arranged for a workshop with the Williamsport High School Orchestra and strolling strings program on May 18, 2012 at NASH. A Cello Fury concert will follow in the evening. Since we will be sharing the cost for the concert with Williamsport and North Hills, the cost to NAOPA will only be \$200. The funds were approved by vote. Your students will be receiving more information shortly. Cello Fury is an exciting and dynamic group - all are welcome to attend.
http://www.youtube.com/watch?v=XiUXzPlji_s&feature=relmfu

New Business

1. We need coordinators for Uniform and Banquet for the 2012-2013 school year.

The uniform coordinator is responsible for the uniform inventory, uniform fittings and the Senior uniform return process. The majority of the workload and coordination takes place in September and May.

The banquet coordinator works with the orchestra directors to schedule and coordinate the banquet, collect banquet fees and gift cards for the drawings for the students. Most of the work takes place in April and May.

Please volunteer for these positions. If you get started now, you can work directly with the current coordinators this year before they move on.

2. We will need assistance at the spring concert for chaperones, 50-50 coordination and flower sales. Cathy Goehring will send a note out shortly with specific requests.

3. We have nominations for officers for the 2012-2013 school year. If you are interested in any of these positions please let me know ASAP. Elections will be held at the May NAOPA meeting.

Current nominations/volunteers for 2012-2013:

Lisa Harris, President
Denise Dunbar, Vice President
Kelly Miller, Treasurer
Kathy Nimmo, Secretary

4. The Orchestra Banquet is open to all orchestra students and parents and will be held at The Chadwick in Wexford on May 30. Pictures and videos from the Disney trip will be shared. Drawings will be held for gift cards for local eateries. If you can donate gift cards for the drawings please contact Linda Campbell at lscsupernurse@aol.com. Please plan on attending the banquet.

Upcoming events:

May 15 Spring Concert
May 17 NAOPA Meeting and Officer elections
May 18 Cello Fury concert
May 30 Orchestra Banquet

Old Business

We are proceeding with the review of migrating NAOPA to a 501c3 organization. Additional meetings and reviews with attorneys will take place within the next month.

The meeting was adjourned at 7:40PM.

Minutes submitted by Carolyn Goodman

Minutes of the North Allegheny Orchestra Parents Association Meeting

Thursday, May 17, 2012

6:45 – NASH Orchestra Room

Welcome

President Carolyn Goodman called the meeting to order.

Treasurer Report

Treasurer Kelly Miller reported that money was received from additional t-shirt orders, the solo string festival and donations for the Loverti scholarship. \$117.27 was spent on miscellaneous items. In total, NAOPA has an available balance of \$10,659.77.

Elections

NAOPA held elections for the open board positions. Lisa Harris was nominated for president, Denise Dunbar for vice-president and Kathy Nimmo for secretary. Sue Neff made a motion to accept the nominations, and Karen Allerton seconded the motion. The nominations were unanimously approved.

Committee Reports

- **Banquet** – Over 200 people have signed up to attend the banquet. The banquet chairperson asked for \$100 in order to make class gift baskets. The allotment of the money was passed unanimously. Carolyn Goodman volunteered to chair the banquet committee for the 2013 banquet.
- **Uniforms** – Sue Neff and Cheri Mozeyko volunteered to co-chair the uniform committee for the 2012-2013 school year.

Director's Report

Sarah Lavelle was unable to attend the meeting, but reported to Carolyn Goodman. Mrs. Lavelle said the 2012 spring concert was fantastic. She requested that everyone attend the banquet if possible. Also, students are requested to send pictures from the spring trip to Kevin Vogl so they may be included in the trip video. Pictures can be sent to kevin@thevogl.net.

Mrs. Lavelle also asked for parent volunteers to help with the event to be held on May 18 with Williamsport and Cello Fury.

Old Business

A discussion was held regarding NAOPA's change to a 501C3 non-profit organization. Carolyn Goodman, Kelly Miller and Glenn Gillette have been working on the documentation to officially change NAOPA's status. It is a change which is being required by the school district. The membership discussed the impact of the change, but much is still unknown. A fundraising committee has been formed in order to explore the effects of the change as well as the opportunities it will afford NAOPA.

Carolyn Goodman attended a meeting for the presidents of all parent organizations in the district. In it, the superintendant notified them of a new bill which states that parent organizations must report their expenditures to the state. In addition, NAOPA and other parent booster organizations are asked to solicit votes in favor of a tax referendum. Due to the potential for additional budget cuts in the future, the superintendant noted that there may be a possibility that the elementary strings programs might be cut. NAOPA may be asked to fund more of the district strings program's expenses, possibly including faculty salaries.

The meeting was adjourned at 7:43 pm.

Minutes submitted by Karen Howell