

NORTH ALLEGHENY ORCHESTRA TRIP GUIDELINES MYRTLE BEACH, SOUTH CAROLINA

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I. GENERAL GUIDELINES

A. Trip Philosophy

- 1) The trip will provide students with an opportunity to perform and to put into practice the music skills learned at school during the year.
- 2) Students will evaluate and compare the orchestra programs from across the country to the program at North Allegheny.
- 3) All music groups will be evaluated and adjudicated by music experts.
- 4) Students and chaperones will learn about a sense of unity within our orchestras and learn how the individual performance and behavior contributes to the orchestra program and how the total effort of everyone affects the individual.
- 5) The trip will provide a positive, profitable, musical, and educational experience for everyone.
- 6) All participants will be rewarded for all of their hard work and a will have the chance to build pride, self-respect, and enjoy the fellowship of others.

B. Faculty Responsibilities (Directors, Nurses)

- 1) To plan and prepare all music, rehearsals, and performances;
- 2) To make contacts for details of concerts;
- 3) To make final decisions about performances and schedule changes;
- 4) To administer first-aid and advise on health problems (Nurses);
- 5) To enforce a discipline policy. To deal with students whose behavior and attitudes are contrary to the stated trip regulations, philosophy and not in the best interests of the music program or themselves;
- 6) To assign rooms and buses;
- 7) To approve the final trip arrangements;
- 8) To rule on the eligibility of all music program students to go on the trip;
- 9) To supervise the use and care of instruments, equipment, and uniforms.

C. Student Responsibilities

- 1) To understand the trip philosophy and to comply with the regulations and spirit of the trip;
- 2) To thoroughly prepare all music in order to put forth the best effort possible;
- 3) To properly care for instruments, uniforms, and equipment;
- 4) To cooperate and abide by the instructions of the directors and chaperones;
- 5) To be concerned with their own personal health and rest and to respect the rights of others.

D. Chaperone Responsibilities

- 1) To understand the philosophy of the trip and to carry out the responsibilities with the welfare of the students being the prime consideration;
- 2) To enjoy the students, share their activities, conversations, relax, and have a good time;
- 3) To remind students of the trip regulations when necessary;
- 4) To approach chaperone responsibilities as an advisor rather than a disciplinarian;
- 5) To allow directors to handle disciplinary measures;
- 6) To notify the nurse and directors if a student becomes ill or injured;
- 7) To notify a director if a student is emotionally upset;
- 8) To assist with group control on the buses, in restaurants, rest rooms, at the hotel, and on group tours;
- 9) To help load equipment and luggage on buses; assist students with uniform problems, instrument cases, and personal effects;
- 10) To check in with assigned students in the morning and at bed check;
- 11) To set a good example for the students.

Chaperones must always be first in meal lines and finish early so that they may supervise bus boarding. Faculty will be the last to eat and make the final check of restaurants before departures.

Chaperones should be familiar with all of the trip regulations and the time schedule. Chaperones will review the upcoming day's entire schedule and any change in plans with their students along with any student questions at bed check.

Chaperones should make frequent trips up and down the aisles of the bus to check on the students' activities. Chaperones should get to know as many of the students as possible.

Chaperones should check the bus bathroom. The bus bathroom is to be used only in emergency situations.

Chaperones should assist the students and bus monitors in keeping the buses clean.

Chaperones should keep the students on the bus until the director gives instructions.

Chaperones must abide by all of the same trip rules and regulations that apply to the students.

E. General instructions for all participants

- 1) All organized activities are MANDATORY. Never leave an area of activity without the consent of a DIRECTOR.

- 2) Everyone is trusted to use the free time properly. Abuse of this trust is contrary to the spirit of the trip and only results in added restrictions.
- 3) Use common sense, cooperate, be considerate, and do your best!
- 4) Every individual act will eventually affect the entire orchestra program. Everyone profits from the good judgment and excellence but loses self- respect and pride from poor judgment and selfishness.

II. CLOTHING

A. Personal Clothing

- 1) Participant luggage is limited to ONE suitcase and one carry-on that must be stored either in the overhead bin or under the seat (8"x 13"x 22").
- 2) All luggage, sport bags, and cases must be clearly tagged; 3-4 tags will be provided.
- 3) Casual clothes are to be worn during the trip. Clothes should be neat and clean. Please follow the school dress code guidelines.
- 4) PLEASE, no sloppy jeans or inappropriate T-Shirts at any time.
- 5) Always be neat and clean in public.
- 6) Bring adequate clothing for inclement or cool weather.
- 7) Bring swimwear if desired. A pool will be available during free time at the hotel and there will be time at the beach.
- 8) EVERYONE is to keep track of their own luggage and effects. Always double check to make sure that nothing is left behind.

B. Uniforms

- 1) One garment bag per MALE student for uniforms only. The garment bag should be labeled with the student's name and bus number. Please do not put shoes in the garment bag. Girls should pack uniforms in their suitcases.
- 2) Prior to the trip, students should make sure that their orchestra uniform still fits and is in good repair. Make sure the pant/dress length is correct.
- 3) Make sure you have BLACK shoes, black hosiery/socks, headbands, and any other necessary accessories.

III. EQUIPMENT RESPONSIBILITIES

- A. Each person is solely responsible for his/her own instrument, music, luggage, garment bag and extra equipment. Be sure your possessions are properly loaded and unloaded.
- B. All instruments are to be tagged with the student's name and bus number.

- C. Orchestra folders containing only festival music will be packed in boxes and distributed upon arrival.
- D. FOLDING MUSIC STANDS will be provided. Please be prepared to help transport music stands.
- E. Upon return to North Allegheny, each student is responsible for seeing that his or her equipment is returned to the proper storage area at school.
- F. Every student should be ready, willing and able to assist with loading and unloading the buses.

IV. BUSES

- A. Board buses ON TIME after each stop. Be on the bus FIVE minutes before the stated departure times.
- B. Comply with all instructions of the Bus Monitors, Chaperones, and Bus Drivers.
- C. Bus monitors will supervise boarding, check roll, and report when the bus is ready to go.
- D. Upon arrival somewhere, students will remain on the bus until complete instructions have been given.
- E. Keep the bus neat and clean. Use trash containers and make a periodic check of the luggage rack.
- F. The orchestra trip is an extension of the high school campuses. Therefore, the rules of zero-tolerance of alcohol, illegal drugs, tobacco and dangerous weapons apply. PDA/necking on the bus is also prohibited. There will be no fighting, swearing or throwing objects in the bus.
- G. Keep the windows closed. Do not put head, arms or legs out of the windows.
- H. Always be considerate of others who are resting.
- I. Mp3 players and other personal electronic devices will be permitted with earphones only.
- J. The buses are usually equipped with DVD players. No movies with a rating beyond PG-13 will be accepted. Videos played on the bus must be approved by an adult.
- K. Failure to conduct oneself properly may result in bus reassignment at the discretion of the directors.

V. HOTEL

- A. Room assignments will not be changed. There will be four students per room.
- B. Students are responsible for the care of their room - No damages, keep it neat, hang up clothes, and straighten up the beds. Nothing is to be taken from the room.
- C. You may not use the phones in the rooms for outside calls. Phones are located in the lobby for outside calls. It is recommended that students use either their cell phones, prepaid calling cards, or call collect. Room-to-room calls are to be kept to a minimum,

and no harassing or anonymous room to room calls will be made. Abuse of the phones will result in having the phones totally shut down.

- D. Keep the room television volume low for the consideration of others.
- E. No deliveries will be permitted to rooms.
- F. Designated times when students are to be in their rooms and quiet will be determined. Generally, room check is at 11:00 P.M.
- G. Chaperones will check your rooms at stated times. They will check the condition of the room, answer any questions you may have, and inform you of the next day's activities and schedule. Specific questions and problems should be discussed at that time and will be brought to the attention of the trip committee.
- H. After room check, students are expected to be quiet and to rest. Chaperones are instructed to check any noisy rooms and to report noisy rooms to the directors.
- I. After room check, students are not permitted to leave their rooms for any reason. If assistance is needed, contact your chaperone.
- J. Doors are to be kept closed after room check. Do not open the door for anyone except a chaperone that you recognize.
- K. Do not run through the halls and stairwells. Do not abuse the operation of the elevators.
- L. Observe all conduct and safety precautions in the pool area. Running, pushing and throwing of water or other objects will result in restrictions at the pool.
- M. There will be no boys in girls' rooms or girls in boys' rooms. Therefore, there is no reason for boys to be on girls' floors or girls to be on boys' floors unless accompanied by a chaperone or director.
- N. Do not enter rooms of non-North Allegheny people and do not invite non-North Allegheny people to your room. Do not give room numbers to non-North Allegheny people. Do not encourage outsiders to come to our floors. This can present one of the most difficult problems to chaperones, since outsiders do not understand our rules and restrictions.
- O. Again, the orchestra trip is an extension of the high school campuses. Therefore, the rules of zero-tolerance of alcohol, illegal drugs, tobacco and dangerous weapons apply.