

**Minutes of the meeting of the North Allegheny Orchestra Parents Association  
Thursday, October 18, 2012 7:00 NASH Orchestra Room**

**Welcome**

Lisa Harris called the meeting to order.

**Treasurer's Report**

Kelly Miller went over the few transactions relating to Strolling events and the spring trip.

**Committee Reports**

**Chaperone Coordinator** – One more chaperone is needed for Thursday's Group D Strolling event.

**Fundraising**

Scott MacKenzie of Custom Fundraising Solutions.com gave a presentation on the Mattress Fundraiser which will be held on November 10 -11 in the NASH Cafeteria. The company has been doing these sales for 8 years and is in 42 metro areas. Students can give out flyers with their names on them before the sale and if someone purchases a mattress and presents that flyer, the student will get \$25 cash. Students will be needed to help the day of the sale. Mattress brands are Southerland and Restonic and have 10 year warranties. Delivery is a \$60 charge and they will set up. They do not haul away the old mattress. Prices range from \$199 - \$1900. Scott will talk to the students before the sale.

**Greens** – The order is going in soon.

**Joe Corbi/Pies/Coffee** – Order is due on Wednesday, October 24.

**Program Ad Sales** – This starts on Monday, October 22. Procedures are same as last year. Ads go into programs for winter and spring concerts.

**Pierogy Sale** – This starts on January 7. Pierogy's are homemade and good.

**Orchestra Director's Report**

We are hosting the PMEA Honor's Orchestra Concert on November 10 – 11 at Carson Middle School. Saturday is 9-4 pm and Sunday is 10-2pm with a concert at 2pm. Parent volunteers are needed to help with food. One person is needed for a Panera run, one for a sub run, and one for Sam's Club to purchase snacks. Let Mrs. Lavelle know if you can help. 30 students are accepted to PMEA.

**Old Business**

Lisa Harris met with the attorney and he will be mailing official documents for the 501C3

status soon.

Eighty sophomores – seniors went to Hershey in mid October to play for the State Leadership Conference. This is a conference for school board members and superintendents.

Atlanta trip payment of \$50 is due on October 18.

**We are in need of the following volunteers:**

Parent to organize the basket raffle.

Parent to organize Fundraising dinner in the spring. This dinner is to help with general fundraising, not specifically for the trip. Julie Taylor will help.

Trip chaperone co-coordinator – Karen Allerton is the trip chaperone coordinator for this years' Atlanta trip. She would like a parent with a freshman or sophomore child to help coordinate and will serve as a mentor.

Co-chair for pizza sales before concert. Julie Taylor will be one chair person.

**The following people have volunteered:**

T shirt design project – Karen Howell

Greens co-chair - Kelly Smith

Website designer – Jim Polk

Next meeting is November 3, 2012 at 7:00pm.



North Allegheny Orchestra Parents Association  
MINUTES  
November 15, 2012 Meeting

Meeting called to order at 7:10 pm

Welcome to Everyone

Approved Prior Meeting Minutes

Committee Reports

**Chaperone Coordinator and Strolling Strings**

Strolling Events - December 1 and December 2

Four Chaperones scheduled for each event Dec 1 and Dec 2

Five Strolling String Events in January, 2013

Winter Concert December 10, 2012

One chaperone needed for each group to take attendance.

Mrs. Zunski and Mrs. Driscoll volunteered

**Uniform Coordinator**

We have fit 75 girls and 25 boys with uniforms.

\$1200 was budgeted for uniforms from the school. This covers the 20 dresses that were ordered. The 4 jackets ordered were paid for by NAOPA and were about \$265.

Two parents are making 84 headbands for the girls

Sue Neff appreciated all the help from parents

**Fundraising**

Mattress Sale Recap

It was fairly successful - selling 36 mattresses - making \$2850. Company thought they would sell 100.

Referrals from 31 students. \$825 will be paid out to students. One student had 5 referrals and earned \$225. They will receive money in 6-8 weeks.

Program Sales

Huge Success! We sold \$8,885 in ads with a 65% profit.

Winter Concert Gift Basket

9th - Christmas Theme

10th - Cultural Theme

11th - Game Night

12th - College Basket (A suggestion was to break into smaller baskets -  
More baskets and more ticket sales)

Strolling String CDs for sell for \$10.00 - Chamber Concert recorded CD

Jewelry Sale at Winter Concert – Parent wants to bring her Mother’s jewelry to sell and will give 20% to Orchestra.

January Pierogi Sale

Last fundraiser to get credit for Atlanta trip.

Pies, coffee and pizzas will be delivered November 17th weekend. Asking for volunteers to sort pies at NA Cafeteria.

Holiday Greens pickup will be between November 28-30.

Eat & Park Cookie Sell

We will purchase at cost (20 cents) and sell for 50 cents at Winter Concert. They are wrapped mini cookies and keep for three weeks.

Spring Concert

We are looking at selling Bruster’s Ice Cream at concert.

### **Orchestra Director’s Report**

PMEA Recap

We had 32 NA students attending. It was very successful and the kids extremely well behaved. Thanks to Sue Neff for organizing the volunteer schedule. This is a three year commitment with hosting PMEA.

Winter Concert December 10, 2012

Atlanta Trip

We have 167 kids and 20 adults traveling to Atlanta. Of the 20 adults, 14 are adult chaperons and will travel at a discounted rate of approximately half the trip price. We are required to have two nurses and they will travel free. The next payment due is January 17, 2013. Please put kid’s name on memo section of check for trip payment. Total cost of trip for students is \$610.00.

Website

Mr. Polk is working on the website.

Mentoring Program

Invite Freshman to NASH to work with Senior high kids and NASH will go to NAI.

**New Business**

Concert Basket Raffle - Need chaperone

Spring Fundraising Dinner

Pre-Concert Pizza Sale

Handel's Ice Cream Pint Cards Fund Raiser

## **Minutes of the NAOPA - Thursday, January 17, 2013 7pm NASH Orch. Room**

### **Welcome**

Lisa Harris called the meeting to order. Minutes from the November meeting were approved.

### **Treasurer's Report**

Kelly Miller informed us that the available balance is \$11,590. Marching band donated \$250 to upcoming PMEA trip to Erie.

### **Committee Reports**

#### **Chaperone Coordinator for Strolling Strings**

The last scheduled strolling event is for Group A on Feb 24 at LaRoche College. There is no bus and students will meet at LaRoche. Donations were given at the last strolling event.

### **Fundraising**

**Pierogi sale** – Orders were collected at the meeting. This is the last fundraiser for the trip. Delivery is Saturday February 2.

### **Orchestra Director's Report**

**Winter Concert Recap** – The raffle baskets were successful as we made \$500. This money goes to general orchestra costs. NAOPA made \$400 on the 50/50 raffle. Eat n Park cookies made \$350. The vendors did not have many sales however the flower vendor contributed \$20.

**Atlanta trip update** – We still need 3-4 chaperones for the trip. The trip is April 10 – 14. Mrs. Lavelle is finalizing room mates now. A list of what each child owes is in both the NASH and NAI orchestra rooms. Kelly Miller has the information also and you can email her for the amount. The final payment is due on or before February 21 at the NAOPA meeting. There are 165 students scheduled for the trip and will be on 4 busses. There will be a chaperone meeting as well as a general meeting a month before the trip.

**Other** – The website is up – [www.naorchestra.org](http://www.naorchestra.org) . Strolling strings lists, NAOPA minutes and calendar of events are listed.

The pit for Footloose has begun.

Chamber orchestra auditions begin on January 28 and 29. Signups available at the schools.

**Old Business**

No news on the tax exempt filing at this time.

Kelly Miller is filing taxes on the year ended August 31.

**New Business**

Still need a coordinator for Handel's ice cream pint cards.

Spring fundraising dinner has been put on hold at this time.

Next meeting is February 21, 2013.

Minutes submitted by Kathy Nimmo



## Minutes of the NAOPA – Thursday February 21, 2013 7pm NASH Orch. Room

### Welcome

Lisa Harris called the meeting to order. Minutes from the January meeting were approved.

### Committee Reports

#### Chaperone Coordinator for Strolling Strings

Students in Group A are to meet at Kerr Auditorium on February 24 at La Roche College at 2:30. Students may drive themselves. This is the last scheduled Strolling event. *(Correction: there are two tentative events scheduled in May/June. We will also stroll at the Beginners' String Festival).*

### Fundraising

Pierogi Sale - The sale did very well with 669 cases sold. \$2676 in funds were made.

General – Next year someone will need to take over Fundraising. Carolyn Goodman will help with the details next year. Let Lisa Harris know if you are interested. We will be able to sell Giant Eagle cards when we have our 501C3 status.

### Orchestra Director's Report

**Atlanta trip update** – There will be a meeting on March 21 in the Auditorium for all parents and students. There will be a meeting tentatively scheduled for March 7 for the chaperones. The roommates are being finalized now. Also, all chaperones need Act 34 and 151 clearances before the trip. Info on obtaining these will be emailed. Total cost is \$610 for students and \$340 for chaperones.

### Old Business

A letter was received which denied Tax exempt status from the first attempt at filing for the status. We expect to hear in several months about the latest attempt at filing for the 501C3 status.

### New Business

We are hoping to have a Fall Fundraising dinner and are looking for a volunteer to organize this.

We are looking for an organizer for Handels Ice Cream Cards.

The banquet is May 29. Details will follow later.

We are going to have Brusters Ice Cream for sale at the spring concert on May 14 as a fundraiser for the general fund.

Next meeting is March 21 in the auditorium for Atlanta trip.

## **Minutes fro the NAOPA meeting on April 18th at 7 PM in the NASH Orchestra Room**

The meeting was called to order by Lisa Harris and the February 21, 2013 minutes were approved.

Kelly Miller provided the Treasurer's report. 2012 taxes were filed with no tax owed. She will work on filing for the prior years.

\$250 was approved to be donated to the NA Scholarship Fund.

### **Committee Reports/Coordinator Updates**

Chaperone Coordinator – Strolling String Events

- May 10<sup>th</sup> – Group B – Surprise strolling event at Hosack
- June 1<sup>st</sup> – Group C freshman, sophmores and juniors will stroll at a wedding. Seniors will not stroll.

Banquet – May 29<sup>th</sup> at Chadwick's in Wexford – 6 PM, Carolyn Goodman will need information from seniors for the slide show, baby pictures and will purchase gift cards

Uniforms – Graduating Seniors – Mrs. Lavelle will pass out a memo in class after the concert about uniform returns for graduating seniors.

### **Orchestra Director's Report**

Atlanta Trip - Trip went very well. Many, many thanks to the parent volunteers and nurses who chaperoned the trip. Next years trip will be a 5 day trip and the cost is estimated to be around \$700 - \$800. The location of the trip will be announced in the future once confirmed.

Chamber Orchestra will perform at the PMEA in Erie on April 19<sup>th</sup>.

Spring Concert – May 14<sup>th</sup>

- Loverti Scholarship collection at the concert – we collected at the beginners string festival as well.
- Bruster's will sell ice cream before and after the concert – we will get 15% of the sales. They will also sell coupon books and we will get 50% of those sales.

CMU Pre-College Program – Let Mrs. Lavelle know in class if anyone is interested in summer camp information.

### **Old Business**

Tax-Exempt Status Filing Update – Still awaiting response from the IRS.

### **New Business**

Vacating board and coordinator positions for the 2013 – 2014 school year:

- Secretary - There is a nomination for Karen Howell for secretary
- Treasurer - Need nominations/volunteers
- Chaperone Coordinator position vacan
- Banquet Coordinator
- Joe Corbi Pizza Coordinator
- Greens Sale Coordinator

### **Fundraising for 2013/2014 school year**

There was discussion of which Fundraisers to keep and eliminate. General consensus seems to be to continue with the current fundraisers that we have been doing including the mattress sale. There was discussion about possible having a fall fundraising dinner or the pierogi truck come to the fall concert for a fundraiser.

Next year we will want to put an ad in the program about the Loverti Scholarship Fund.

## Minutes of the NAOPA – Thursday May 16, 2013 7pm NASH Orch. Room

### Welcome

Lisa Harris called the meeting to order. Minutes from the April meeting were approved.

### Orchestra Director's Report

CD's available from the PMEA trip as well as the concerts. The website is Dixieclassic.com for the PMEA recording. The CD sold now is from last year's concert. Forms for this year's concert are available now. The spring concert was well done.

June 1 is the last Strolling event and is Group C.

Uniforms are being collected now and until May 30<sup>th</sup> for Seniors or non returning members. Please dry clean tux or launder dress.

Banquet update – Donations from organizations can still be accepted for door prizes for the banquet. Banquet is May 29.

### Treasurer's Report

The 50/50 raffle brought in \$466. \$1000 was given out to the Loverti Scholarship. Bruster's ice cream gave us \$190 from ice cream sales from the concert.

### New Business

The following people were voted in for board positions for next year:

Chris Linberg – Treasurer                      Karen Howell – Secretary

Banquet Coordinator – Joumania Driscoll

Joe Corbi pizza fundraiser – Rich and Barb Oberlander

There are still some vacant coordinator positions-

Greens and Chaperone Coordinator

Fundraisers for next year include Baskets and cookies at the winter concert, greens, ads, mattress sale, pierogi truck.

Trip date for next year is April 9-14. No itinerary yet. Cost will be \$800 – 900.

Next meeting is Monday September 16.